



## PEARSON HIGH SCHOOL

# SCHOOL ASSESSMENT POLICY

### Assessment at Pearson comprises of the following:

#### 1. Continuous Assessment

- 1.1 Continuous assessment is done according to the CAPS guidelines for every subject or learning area.
- 1.2 For work not handed in, a letter is sent to the parents. It is signed by the Grade Head. The letter is to inform parents that the learner is not making the required progress in a subject or is not handing in projects or assignments.  
Parents have to acknowledge receipt of the letter.

#### 2. Wednesday Tests (Formal controlled tests)

- 2.1 Learners write standardised tests every Wednesday in a test period according to a test timetable.
- 2.2 Adhere to the Wednesday Test Policy (Attached).

#### 3. Examinations

- 3.1 Formal examinations are written at the end of the second and fourth term.
- 3.2 A mini-examination (1 week) is written in the third term for Gr 8-11. Gr 12s write a Provincial Trial Examination.

#### 4. Feed back to parents

- 4.1 Reports are issued every term
- 4.2 Parent Consultation Evenings follow the 1<sup>st</sup> and 2<sup>nd</sup> term reports
- 4.3 Grade Heads make regular phone calls or meet parents of learners not achieving or send letters of concern to parents re work not handed in.
- 4.4 Grade Heads meet with all learners that have failed after each examination.

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PRINCIPAL